

COLLECTION INSTRUCTION



Page 1(2)

☐ Collection instruction

☐ Amendment to collection instruction No. : _____

Please forward the following documents for collection as per our instructions below .

Receiver Danske Bank Trade Finance/Documentary payments	Name and address of the seller	
	Business ID	Our ref. No.
Buyer's name and address	Buyer's bank and address (in case known)	
Currency and amount of collection	Maturity date	

Documents

Draft/acceptance	Original	Copies	EUR 1	Original	Copies
Commercial invoice (1 copy to Danske Bank)			Certificate of origin		
Bill of lading			Packing list		
Transport document			Specification		
Insurance policy/certificate			Agent's invoice		

Collection instructions

Documents to be released against <input type="checkbox"/> payment <input type="checkbox"/> acceptance <input type="checkbox"/> written undertaking	
Acceptance <input type="checkbox"/> remains for collection at maturity <input type="checkbox"/> please return when accepted	Bill of exchange to be protested in case of <input type="checkbox"/> non-acceptance <input type="checkbox"/> non-payment
Charges are for buyer's account <input type="checkbox"/> foreign bank charges <input type="checkbox"/> Danske Bank's charges	In case the buyer refuses the charges <input type="checkbox"/> documents may be released <input type="checkbox"/> documents may not be released
Danske Bank to pay commission to the <input type="checkbox"/> foreign/domestic agent	Name, address, bank, currency and amount
Collecting bank to pay commission to the <input type="checkbox"/> foreign/domestic agent	Name, address, bank, currency and amount
Additional instructions/amendment instructions	

Instructions for payment of the collected amount

Please credit our account with Danske Bank, account No.	Please debit your charges to our account No.	
Contact person	Telephone	Fax
Place and date	E-mail address	
Company's name and signature	Subject to the current Uniform Rules for Collections by the ICC.	

Instructions to be sent to the following address:

Danske Bank
Documentary collections
Saltoniskiu str. 2, Vilnius
LT-08126 LITHUANIA

Telephone: +358 (0)10 546 7280
Email: Tf.collections@danskebank.fi